

# CAMERON COMMUNICATOR

Seattle, WA 98109

206-324-7777 • [communicatorc@spu.edu](mailto:communicatorc@spu.edu) • [linkedin.com/in/camcommunicator](https://www.linkedin.com/in/camcommunicator)

## QUALIFICATIONS

- Outgoing creative mentality with passion for critical problem solving
- Organized and task-oriented with strong attention to detail, highly motivated
- Ability to maintain personable and approachable persona, both in and out of the workplace
- 20+ months administrative experience gained in variety of office settings
- Strong grasp of technology and extensive experience with Excel, Word, PowerPoint, Outlook and other PC and Mac software.

## EDUCATION

**Bachelor of Arts in Communication Studies, Creative Non-Fiction Minor**

*Seattle Pacific University (SPU) Seattle, WA, Anticipated Graduation: June 2016*

- 3.67 GPA
- Study Abroad, Scotland and Ireland September 2014  
Received 10 class credits

## RELATED EXPERIENCE

**Peer Career Advisor (PCA), SPU Career Center, Seattle, WA** September 2014– June 2016

- Designed and updated PCA blog while expanding audience within the student body
- Coached students how to edit resumes and cover letters, choose a major and find internships
- Professionally contacted organizations regarding internship opportunities for students
- Handled student and customer inquiries, composed professional emails, scheduled appointments for staff and counselors in Outlook
- Provided prompt and efficient customer service in a welcoming manner via phone and in person

**Marketing Intern, Curian Capital, Denver, CO** Summer 2014

- Commended for efficient and timely completion of projects
- Quickly learned and utilized proprietary software to edit, update, and finalize marketing materials
- Revised and enhanced PowerPoint presentations utilized for training financial advisors
- Assisted regional business consultant with planning and coordinating a promotional event attended by approximately 40 clients

**Teacher Assistant, SPU, 1000 Level Course** Winter 2014

- Requested to return after receiving excellent feedback from professor and students
- Evaluated students papers and offered constructive criticism resulting in improved performance
- Attended class and participated in discussion to help facilitate a comfortable class environment

## CUSTOMER SERVICE EXPERIENCE

**Sales Associate, Nordstrom Flagship Store, Seattle, WA** Summer 2015

- Greeted customers in welcoming manner before assisting with clothing selection and sizing
- Organized and maintained sales floor during business hours to improve customer experience
- Praised for excellent customer service in online reviews, customers returned multiple times
- Handled stressful situations with poise, professionalism and a smile

**Bookseller, Barnes & Noble, Seattle, WA** Winter 2014

- Re-shelved books and maintained store cleanliness to benefit the sales environment
- Provided friendly and efficient customer service while performing cashiering responsibilities
- Worked part-time as a barista in the cafe, managed rotation of food items and prepared beverages